



2020 Budget Revisions

-Reduction & Addition Offers

January 2020



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**ORDINANCE NO. 129, 2019
OF THE COUNCIL OF THE CITY OF FORT COLLINS
BEING THE ANNUAL APPROPRIATION ORDINANCE RELATING TO THE ANNUAL
APPROPRIATIONS FOR THE FISCAL YEAR 2020; AMENDING THE BUDGET FOR THE
FISCAL YEAR BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020;
AND FIXING THE MILL LEVY FOR PROPERTY TAXES PAYABLE IN 2020**

WHEREAS, on November 20, 2018, the City Council adopted on second reading Ordinance No. 133, 2018, approving the biennial budget for the years beginning on January 1, 2019, and January 1, 2020 (the “Biennial Budget”); and

WHEREAS, the City Manager has submitted to the City Council proposed amendments to the 2020 budget adopted as part of the Biennial Budget approved by the City Council in Ordinance No. 133, 2018; and

WHEREAS, Article V, Section 4 of the City Charter requires that, before the last day of November of each fiscal year, the City Council shall appropriate, on a fund basis and by individual project for capital projects and federal or state grant projects, such sums of money as it deems necessary to defray all expenditures of the City during the ensuing fiscal year, based upon the budget as approved by the City Council; and

WHEREAS, Article V, Section 5 of the City Charter provides that the annual appropriation ordinance shall also fix the tax levy in mills upon each dollar of the assessed valuation of all taxable real property within the City, such levy representing the amount of taxes for City purposes necessary to provide for payment, during the ensuing fiscal year, for all properly authorized expenditures to be incurred by the City, including interest and principal of general obligation bonds; and

WHEREAS, Article V, Section 10 of the City Charter authorizes the City Council, upon the City Manager’s recommendation, to transfer by ordinance any unexpended and unencumbered appropriated amount or portion thereof from one fund or capital project to another fund or capital project, provided: (i) that the purpose for which the transferred funds are to be expended remains unchanged, (ii) the purpose for which the funds were initially appropriated no longer exists; or (iii) the proposed transfer is from a fund or capital project in which the amount appropriated exceeds the amount needed to accomplish the purpose specified in the appropriation ordinance (collectively, the “Transfer Criteria”); and

WHEREAS, the City Manager has recommended all the transfers described herein and determined that they each satisfy one or more of the Transfer Criteria; and

WHEREAS, the City Council finds and determines that the adoption of this Ordinance is necessary for the public’s health, safety and welfare and, therefore, wishes to authorize the expenditures described in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council, having reviewed the City Manager's recommended changes to the 2020 Proposed Appropriations section of the Biennial Budget, as shown on pages 43 through 48 thereof, a copy of which is on file with the office of the City Clerk, and as shown in the 2020 Budget Revisions also on file with the City Clerk, hereby amends the Biennial Budget to reflect the following changes and adopts said Biennial Budget as amended:

	<u>Existing</u>	<u>Additions</u>	<u>Reductions</u>	<u>As Amended</u>
GENERAL FUND	\$157,588,615	\$1,842,035	\$2,653,593	\$156,777,057
<u>ENTERPRISE FUNDS</u>				
Golf	\$3,682,166	\$0	\$22,893	\$3,659,273
Light & Power				
Operating Total	\$141,592,003	\$0	\$195,853	\$141,396,150
Capital Projects:				
Art in Public Places	14,076	0	0	14,076
Dist. System Impr. & Replacement	1,584,100	0	0	1,584,100
L&P Vehicle Storage Building	170,000	0	170,000	0
Service Center - L&P	950,000	170,000	0	1,120,000
Substation Cap Project	624,000	0	0	624,000
Capital Projects Total	<u>3,342,176</u>	<u>170,000</u>	<u>170,000</u>	<u>3,342,176</u>
Total Light & Power	<u>\$144,934,179</u>	<u>\$170,000</u>	<u>\$365,853</u>	<u>\$144,738,326</u>
Storm Drainage				
Operating Total	\$10,972,178	\$0	\$104,973	\$10,867,205
Capital Projects:				
2017 - Remington St Storm Sewer	2,546,200	0	0	2,546,200
2018 - Mail Crk Palmer Passway	1,408,900	0	0	1,408,900
North College Corridor Outfall A4 (Lemay)	0	950,000	0	950,000
Art in Public Places	25,462	9,500	0	34,962
CMMS - Maintenance Management	152,000	0	0	152,000
Developer Repays	100,000	0	0	100,000
Master Planning	450,000	0	0	450,000
Stormwater Flood Warning System	1,500,000	0	0	1,500,000
Utility Service Center Phase 2	100,000	0	0	100,000

Stormwater Basin Improvements	17,500	0	0	17,500
Capital Projects Total	6,300,062	959,500	0	7,259,562
Total Storm Drainage	\$17,272,240	\$959,500	\$104,973	\$18,126,767
Wastewater				
Operating Total	\$18,455,218	\$50,000	\$117,425	\$18,387,793
Capital Projects:				
Art in Public Places	19,560	0	0	19,560
2019 - DWRP Carbon Add Phase I	500,000	0	0	500,000
2019 - North College WW Improvement	711,000	0	0	711,000
Service Center Improvements	17,500	0	0	17,500
CMMS - Maintenance Management	221,500	0	0	221,500
Collection System Small Projects	1,500,000	0	0	1,500,000
Cured in Place Pipe	600,000	0	0	600,000
Polution Control Cap Replacement	50,000	0	0	50,000
Water Reclamation Replacement Program	2,456,000	0	0	2,456,000
Capital Projects Total	6,075,560	0	0	6,075,560
Total Wastewater	\$24,530,778	\$50,000	\$117,425	\$24,463,353
Water				
Operating Total	\$25,704,618	\$100,000	\$163,149	\$25,641,469
Capital Projects:				
Service Center Improvement	35,000	0	0	35,000
2019 - Environmental Learning Center Dam	250,000	0	0	250,000
CMMS - Maintenance Management	346,750	0	0	346,750
Distribution System Repl Small Projects	1,540,000	0	0	1,540,000
Water Production Replacement Program	1,000,000	0	0	1,000,000
Water Quality Cap Replacement	50,000	0	0	50,000
Watershed Protection	80,000	0	0	80,000
Capital Projects Total	3,301,750	0	0	3,301,750
Total Water	\$29,006,368	\$100,000	\$163,149	\$28,943,219
Broadband				
Operating Total	\$6,685,000	\$195,000	\$0	\$6,880,000
Capital Projects:				
Broadband Capital Interest	5,827,788	0	0	5,827,788
Capital Projects Total	5,827,788	0	0	5,827,788
Total Broadband	\$12,512,788	\$195,000	\$0	\$12,707,788
TOTAL ENTERPRISE FUNDS	\$231,938,519	\$1,474,500	\$774,293	\$232,638,726

INTERNAL SERVICE FUNDS

Benefits	\$39,162,216	\$0	\$14,971	\$39,147,245
Data & Communications	10,901,337	0	88,836	10,812,501
Equipment	14,394,169	0	63,136	14,331,033
Self Insurance	4,789,061	113,400	15,849	4,886,612
Utility Customer Service & Administration	19,138,390	0	211,462	18,926,928
TOTAL INTERNAL SERVICE FUNDS	\$88,385,173	\$113,400	\$394,254	\$88,104,319

SPECIAL REVENUE & DEBT SERVICE FUNDS

Capital Improvement Expansion	\$4,015,000	\$1,815,000	\$0	\$5,830,000
Capital Leasing Corporation	5,138,351	0	347,819	4,790,532
Cemeteries	729,126	0	10,038	719,088

Conservation Trust

Operating Total	\$548,507	\$0	\$2,642	\$545,865
Capital Projects:				
Trail Acquisition/Development	1,010,547	0	0	1,010,547
Capital Projects Total	1,010,547	0	0	1,010,547
Total Conservation Trust	\$1,559,054	\$0	\$2,642	\$1,556,412

Cultural Services & Facilities

Operating Total	\$4,870,458	\$5,390	34,247	\$4,841,601
Capital Projects:				
Art in Public Places	41,969	11,700	0	53,669
Capital Projects Total	41,969	11,700	0	53,669
Total Cultural Services & Facilities	\$4,912,427	\$17,090	\$34,247	\$4,895,270

General Employees' Retirement

	\$6,029,250	\$0	\$0	6,029,250
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Keep Fort Collins Great

Operating Total	\$26,252,462	\$0	\$110,806	\$26,141,656
Capital Projects:				
City Bridge Program	1,700,000	0	0	1,700,000
Capital Maintenance	2,141,298	0	0	2,141,298
Transportation Small Capital	125,000	0	0	125,000
Capital Projects Total	3,966,298	0	0	3,966,298
Total Keep Fort Collins Great	\$30,218,760	\$0	\$110,806	\$30,107,954

Museum

	\$1,110,377	\$0	\$16,063	\$1,094,314
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Natural Areas

	12,795,748	0	78,540	12,717,208
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Neighborhood Parkland Fund	\$408,634	0	9,686	\$398,948
Parking	\$2,858,577	0	29,859	\$2,828,718
Perpetual Care	36,035	0	0	36,035
Recreation	7,938,947	0	64,277	7,874,670
Sales & Use Tax	8,452,062	0	103,900	8,348,162
Transportation CEF	3,509,919	0	2,642	3,507,277
Transit Services				
Operating Total	\$18,127,640	\$0	\$1,314,658	\$16,812,982
Capital Projects:				
5307 Pass-Thru	1,271,040			1,271,040
CMAQ CNG BUS CO-2019-0010-00	937,500	500,000		1,437,500
Capital Projects Total	2,208,540	500,000	0	2,708,540
Total Transit Services	\$20,336,180	\$500,000	\$1,314,658	\$19,521,522
Transportation Services				
	27,872,174	0	210,662	27,661,512
SPECIAL REVENUE & DEBT SERVICE FUNDS				
	\$137,920,621	\$2,332,090	\$2,335,839	\$137,916,872

CAPITAL PROJECTS FUNDS

Capital Projects Fund				
Operating Total	\$82,805	\$500,000	\$0	\$582,805
General City Capital Projects:				
Arterial Intersection Imprvmnt - CCIP	400,000	0	0	400,000
Bicycle Infrastructure Im - CCIP	350,000	0	0	350,000
Bus Stop Improvements - CCIP	100,000	0	0	100,000
City Bridge Program	600,000	0	0	600,000
Block 32 Redevelopment	0	300,000	0	300,000
Block 32 Redevelopment - Parking	0	1,515,000	0	1,515,000
Linden Street Renovation - CCIP	2,898,000	0	0	2,898,000
Mountain Avenue Reshaping	100,000	0	0	100,000
Nature in the City - CCIP	185,608	0	0	185,608
Pedestrian Sidewalk - ADA - CCIP	1,100,000	0	0	1,100,000
North Mason Street	200,000	0	0	200,000
Northeast Community Park	3,550,000	0	0	3,550,000
Transfort Bus Replacements - CCIP	0	0	500,000	-500,000
Total General City Capital Projects	\$9,483,608	\$1,815,000	\$500,000	\$10,798,608
Total Capital Projects Fund	\$9,566,413	\$2,315,000	\$500,000	\$11,381,413

Community Capital Improvement Fund
General City Capital Projects:

Affordable Housing Capital Program	400,000	0	0	400,000
Arterial Intersection Imprvmnt - CCIP	400,000	0	0	400,000
Bicycle Infrastructure Im - CCIP	350,000	0	0	350,000
Bus Stop Improvements - CCIP	100,000	0	0	100,000
Gardens Visitor Ctr Expansion - CCIP	40,000	0	0	40,000
Lincoln Avenue Bridge	36,000	0	0	36,000
Nature in the City - CCIP	200,000	0	0	200,000
Pedestrian Sidewalk - ADA - CCIP	1,100,000	0	0	1,100,000
Poudre River Project	50,000	0	0	50,000
Linden Street Renovation - CCIP	2,898,000	0	0	2,898,000
Willow Street Improvements - CCIP	11,000	0	0	11,000
Total Community Capital Improvement Fund	\$5,585,000	\$0	\$0	\$5,585,000
TOTAL CAPITAL PROJECTS FUNDS	\$15,151,413	\$2,315,000	\$500,000	\$16,966,413
TOTAL CITY FUNDS	\$630,984,341	\$8,077,025	\$6,657,979	\$632,403,387


Section 3. That there is hereby appropriated out of the revenues of the City, for the fiscal year beginning January 1, 2020, and ending December 31, 2020, the sum of SIX HUNDRED THIRTY-TWO MILLION FOUR HUNDRED THREE THOUSAND THREE HUNDRED EIGHTY-SEVEN DOLLARS (\$632,403,387) to be raised by taxation and otherwise, which sum is deemed by the City Council to be necessary to defray all expenditures of the City during said budget year, to be divided and appropriated for the purposes shown in Section 2 above.

Section 4. Mill Levy.

a. That the mill levy rate for the taxation upon each dollar of the assessed valuation of all the taxable real property within the City of Fort Collins shall be 9.797 mills to be imposed on the assessed value of such property as set by state law for property taxes payable in 2020, which levy represents the amount of taxes for City purposes is necessary to provide for payment during the 2020 budget year of all properly authorized expenditures to be incurred by the City, including interest and principal of general obligation bonds.

b. That the City Clerk shall certify this levy of 9.797 mills to the County Assessor and the Board of Commissioners of Larimer County, Colorado, in accordance with the applicable provisions of law, as required by Article V, Section 5 of the City Charter and no later than December 15, 2019.

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.



Mayor


ATTEST:



City Clerk



Passed and adopted on final reading on the 5th day of November, A.D. 2019.



Mayor

ATTEST:



City Clerk



ORDINANCE NO. 121, 2019
OF THE COUNCIL OF THE CITY OF FORT COLLINS
ADOPTING THE 2020 BUDGET AND APPROPRIATING THE FORT COLLINS
SHARE OF THE 2020 FISCAL YEAR OPERATING AND CAPITAL IMPROVEMENT
FUNDS FOR THE NORTHERN COLORADO REGIONAL AIRPORT

WHEREAS, in 1963, the City of Fort Collins and the City of Loveland (the “Cities”) agreed to establish a regional general aviation facility and became owners and operators of the Fort Collins-Loveland Municipal Airport, now known as the Northern Colorado Regional Airport (the “Airport”); and

WHEREAS, the Airport is operated as a joint venture between the Cities, with each city retaining a 50% ownership interest, sharing equally in policymaking and management, and each assuming responsibility for 50% of the Airport’s capital and operating costs; and

WHEREAS, pursuant to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport dated January 22, 2015, and the First Amendment to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport, now known as the Northern Colorado Regional Airport dated June 7, 2016, (collectively, the “IGA”), the Airport Manager prepares the Airport’s annual operating budget and submits it to the Cities for their approval; and

WHEREAS, under the IGA, the City’s share of existing and unanticipated Airport revenue is to be held and disbursed by the City of Loveland as an agent on behalf of the Cities, since the City of Loveland provides finance and accounting services for the Airport; and

WHEREAS, under the IGA, each City’s share of the Airport’s annual operating budget and the Airport capital improvement plan shall be appropriated by each City and transferred or otherwise paid into the designated account to be used for Airport funding on an annual basis; and

WHEREAS, in accordance with Article V, Section 8(b), of the City Charter, any expense or liability entered into by an agent of the City on behalf of the City, shall not be made unless an appropriation for the same has been made by the City Council; and

WHEREAS, the Airport Manager has submitted for City Council consideration a 2020 Airport budget totaling \$2,773,890, of which the City’s 50% share is \$1,386,945 (\$646,445 for operations and \$740,500 for capital); and

WHEREAS, the City Council is in the process of considering the City’s 2020 budget and Ordinance No 129, 2019, which appropriates \$177,500 in City funds to be transferred to the Airport operating fund in payment of the City’s share of the rent due under the Lease of a portion of the Airport property for construction and operation of the Northern Colorado Regional Law Enforcement Training Center, which amount is included in the Land Lease revenues set forth in the 2020 Airport Budget; and

WHEREAS, pursuant to the IGA, the City of Loveland holds on behalf of both Cities the revenues of, and other financial contributions to, the Airport in a fund, which includes unappropriated and unencumbered, reserves (the "Airport Fund"); and

WHEREAS, the City's 50% share of the 2020 Airport operating costs, to be held in the Airport Fund, is \$646,445; and

WHEREAS, funding for the 2020 capital improvements has been identified as follows:

FAA Grant	\$835,000
State Grant	87,500
Airport Revenues	59,000
Airport Reserves	<u>500,000</u>
Total	\$1,481,000; and

WHEREAS, the City's 50% share of the 2020 Airport capital improvement costs, to be held in the Airport fund, is \$740,500; and

WHEREAS, the Airport Reserves item is an appropriation for use by the Northern Colorado Regional Airport Commission for discretionary Airport projects; and

WHEREAS, City Finance staff has reviewed the financial statements for the Airport and determined that the requested appropriation of Airport Reserves in the 2020 Airport Budget meets the required limits set forth in the IGA; and

WHEREAS, this appropriation will not require additional funding from the Cities and is consistent with the IGA.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby approves and adopts the 2020 Airport operating and capital budget totaling \$2,773,890 (\$1,292,890 for operations and \$1,481,000 for capital), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. That the City Council hereby appropriates in the Airport Fund \$646,445 to be expended to defray the City's 50% share of the 2020 operating costs of the Airport.

Section 4. That the City Council hereby appropriates in the Airport Fund \$740,500 to be expended to defray the City's 50% share of the 2020 capital costs of the Airport.

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.



Mayor

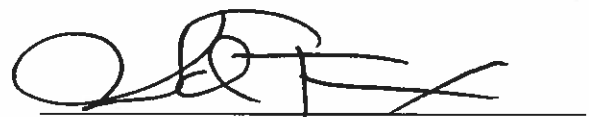
ATTEST:



City Clerk



Passed and adopted on final reading on the 5th day of November, A.D. 2019.



Mayor

ATTEST:



City Clerk



RESOLUTION # R-6-2019

**A RESOLUTION APPROVING THE 2020 AIRPORT BUDGET AND
RECOMMENDING APPROVAL BY THE CITY COUNCILS OF FORT COLLINS
AND LOVELAND**

WHEREAS, the City of Fort Collins (“Fort Collins”) and the City of Loveland (“Loveland”) jointly own and operate the Northern Colorado Regional Airport (the “Airport”) pursuant to that Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport (the “IGA”), dated January 22, 2015, as amended; and

WHEREAS, pursuant to the IGA, the two Cities formed the Northern Colorado Regional Airport Commission (“Commission”) and granted the Commission certain authority, including the authority to develop the Airport budget; and

WHEREAS, the two Cities reserved to themselves the authority to approve the annual Airport budget and the authority to approve each Cities’ annual contributions to and appropriation of the Airport budget; and

WHEREAS, Airport staff has prepared the annual Airport budget for fiscal year 2020 (the “2020 Airport Budget”) and the Commission has reviewed the 2020 Airport Budget, which is attached hereto as “Exhibit A” and incorporated herein; and

WHEREAS, after such review, the Commission approves the 2020 Airport Budget, and recommends approval by the two City Councils along with appropriation of the necessary funds for such 2020 Airport Budget.

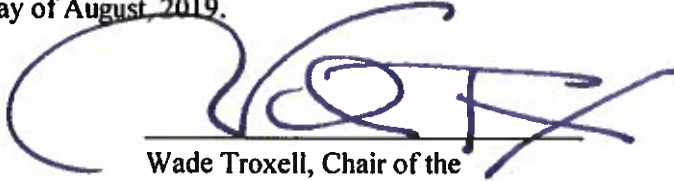
**NOW THEREFORE BE IT RESOLVED BY THE NORTHERN COLORADO
REGIONAL AIRPORT COMMISSION AS FOLLOWS:**

Section 1. That the 2020 Airport Budget attached hereto as “Exhibit A” is hereby approved.

Section 2. That the Commission recommends that the Fort Collins City Council and the Loveland City Council each approve the 2020 Airport Budget. The Commission further recommends that the City Councils approve each City’s annual contributions to and appropriation of the 2020 Airport Budget.

Section 3. That this Resolution shall be effective as of the date and time of its adoption.

ADOPTED this 15th day of August, 2019.



Wade Troxell, Chair of the
Northern Colorado Regional Airport Commission

ATTEST:



Secretary

APPROVED AS TO FORM:



Assistant City Attorney



**NORTHERN COLORADO
REGIONAL AIRPORT COMMISSION
2020 Airport Budget**

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget
<u>OPERATING REVENUES</u>						
Hangar Rental	103,211	109,066	115,834	117,155	122,000	150,000
FBO Rent	69,486	78,216	78,216	98,060	88,250	88,250
Gas and Oil Commissions	148,955	119,168	152,779	199,017	155,000	180,000
State & County Aircraft Fuel Tax	70,292	88,103	107,181	112,080	112,000	113,000
Land Lease	185,497	207,553	193,554	232,541	235,000	644,000
Terminal Lease and Landing Fees	6,157	12,682	11,087	8,342	11,000	9,000
Parking	12,850	10,595	13,595	12,850	12,000	10,000
Miscellaneous	20,385	15,953	31,585	31,168	21,500	18,900
TOTAL OPERATING REVENUES	616,833	641,336	703,831	811,213	756,750	1,213,150
<u>OPERATING EXPENSES</u>						
Personal Services	383,813	443,315	549,856	552,509	649,532	703,430
Supplies	38,162	41,753	41,130	55,943	63,000	74,500
Purchased Services	323,364	363,855	364,460	1,111,515	557,882	514,960
TOTAL OPERATING EXPENSES	745,339	848,923	955,446	1,719,967	1,270,414	1,292,890
OPERATING GAIN (LOSS)	(128,506)	(207,587)	(251,615)	(908,754)	(513,664)	(79,740)
<u>NONOPERATING REVENUES (EXPENSES)</u>						
City Contributions	355,000	405,000	520,000	485,000	355,000	0
Passenger Facility Charge	878	0	0	0	0	0
Interest Income	22,177	8,584	25,965	31,930	20,000	20,000
Capital Expenditures	(1,100,931)	(1,187,394)	(878,970)	(986,124)	(989,250)	(1,481,000)
TOTAL NONOPERATING REVENUES (EXPENSES)	(722,876)	(773,810)	(333,005)	(469,194)	(614,250)	(1,461,000)
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	(851,382)	(1,292,271)	(584,620)	(1,377,948)	(1,127,914)	(1,540,740)
Capital Contributions	863,207	985,995	831,535	986,124	892,500	922,000
CHANGE IN NET POSITION	11,825	(306,276)	246,915	(391,824)	(235,414)	(618,740)
<u>Reserve Appropriation</u>			335,000	335,000	500,000	500,000

ORDINANCE NO. 122, 2019
OF THE COUNCIL OF THE CITY OF FORT COLLINS
BEING THE ANNUAL APPROPRIATION ORDINANCE FOR THE
FORT COLLINS DOWNTOWN DEVELOPMENT AUTHORITY
RELATING TO THE ANNUAL APPROPRIATIONS FOR THE FISCAL
YEAR 2020 AND FIXING THE MILL LEVY FOR THE DOWNTOWN
DEVELOPMENT AUTHORITY FOR FISCAL YEAR 2020

WHEREAS, the Fort Collins Downtown Development Authority (the "DDA") has been duly organized in accordance with the Colorado Revised Statutes ("C.R.S.") Section 31-25-804; and

WHEREAS, on September 12, 2019, DDA Board of Directors (the "DDA Board"), acting under the provisions of C.R.S. Section 31-25-816, adopted a proposed and recommended DDA budget for the fiscal year beginning January 1, 2020, as reflected in DDA Board Resolutions 2019-04, 2019-05, 2019-06 and 2019-07 (the "Budget"), and determined the mill levy necessary to provide for payment during fiscal year 2020 of properly authorized operational and maintenance expenditures to be incurred by the DDA; and

WHEREAS, it is the desire of the City Council to appropriate the sum of NINETEEN MILLION, FIVE HUNDRED THIRTY-FOUR THOUSAND, ONE HUNDRED TWENTY-TWO DOLLARS (\$19,534,122) from the DDA Operation and Maintenance Fund and the DDA Debt Service Fund for the fiscal year beginning January 1, 2020, and ending December 31, 2020, to be used as follows;

DDA Public/Private Investments & Programs (O&M Fund)	\$3,918,409
DDA Operations & Maintenance (O&M Fund)	959,165
2020 Revolving Line of Credit Draws	6,400,000
DDA Debt Service Fund	8,256,548
Total	\$19,534,122

WHEREAS, the DDA Board, as reflected in DDA Board Resolution 2019-03, has recommended to the Council that pursuant to C.R.S. Section 31-25-817 the Council set a mill levy of five (5) mills, unchanged since 2002, upon each dollar of assessed valuation on all taxable property within the DDA District, such levy representing the amount of taxes necessary to provide for payment during the 2020 fiscal year for all properly authorized operational and maintenance expenditures to be incurred by the DDA; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of this mill levy to the Larimer County Board of County Commissioners no later than December 15, 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby approves the Budget established under C.R.S. Section 31-25-816(1).

Section 3. That there is hereby appropriated for fiscal year 2020 for expenditure from the DDA Operation and Maintenance Fund for the Downtown Development Authority Public/Private Investments and Programs the sum of THREE MILLION NINE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED NINE DOLLARS (\$3,918,409), to be expended to fund the payment of the DDA-related obligations that have been entered into or will be entered into in furtherance of the DDA's approved plan of development.

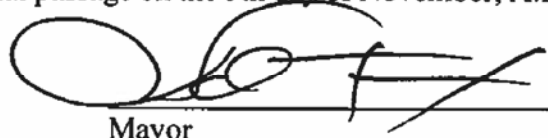
Section 4. That there is also hereby appropriated for fiscal year 2020 for expenditure from the DDA Operation and Maintenance Fund for the Downtown Development Authority Operation and Maintenance the sum of NINE HUNDRED FIFTY-NINE THOUSAND ONE HUNDRED SIXTY-FIVE DOLLARS (\$959,165), to be expended for the authorized purposes of the DDA.

Section 5. That there is hereby appropriated for fiscal year 2020 for expenditure from the Downtown Development Authority 2020 Line of Credit draws the sum of up to SIX MILLION FOUR HUNDRED THOUSAND DOLLARS (\$6,400,000), to be used to finance DDA projects or programs in accordance with the DDA Plan of Development, including the multi-year reimbursement payments and capital asset maintenance obligations.

Section 6. That there is hereby appropriated for the fiscal year 2020 for expenditure from the Downtown Development Authority Debt Service Fund the sum of EIGHT MILLION TWO HUNDRED FIFTY-SIX THOUSAND FIVE HUNDRED FORTY-EIGHT DOLLARS (\$8,256,548), for payment of debt service on previously issued and outstanding bonds, and for payment on the 2020 Line of Credit draws.

Section 7. That the DDA's mill levy rate for the taxation upon each dollar of the assessed valuation of all taxable property within the DDA District shall be five (5) mills to be imposed on the assessed value of such property as set by state law for property taxes payable in 2020, which levy represents the amount of taxes necessary to provide for payment during fiscal year 2020 of all properly authorized operational and maintenance expenditures to be incurred by the DDA, as appropriated herein. The City Clerk shall certify said mill levy to the County Assessor and the Board of County Commissioners of Larimer County, Colorado, no later than December 15, 2019.

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.



Mayor

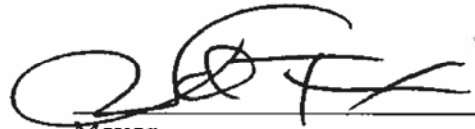
ATTEST:



City Clerk



Passed and adopted on final reading on the 5th day of November, A.D. 2019.



Mayor

ATTEST:



City Clerk



ORDINANCE NO. 072
OF THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO
EX-OFFICIO THE BOARD OF DIRECTORS OF GENERAL IMPROVEMENT
DISTRICT NO. 1, DETERMINING AND FIXING THE MILL LEVY FOR THE GENERAL
IMPROVEMENT DISTRICT NO. 1 FOR THE FISCAL YEAR 2020;
DIRECTING THE SECRETARY OF THE DISTRICT TO CERTIFY SUCH LEVY
TO THE BOARD OF COMMISSIONERS OF LARIMER COUNTY; AND
MAKING THE FISCAL YEAR 2020 ANNUAL APPROPRIATION

WHEREAS, City of Fort Collins General Improvement District No. 1 (the "GID") in Fort Collins, Colorado, has been duly organized in accordance with the ordinances of the City and the statutes of the State of Colorado; and

WHEREAS, the GID staff has considered the amount of money to be raised by a levy on the taxable property in the GID and recommends that a levy of 4.924 mills upon each dollar of the assessed valuation of all taxable property within the limits of the GID is required during 2020 to pay the cost of operating the GID; and

WHEREAS, the GID staff estimates a levy of 4.924 mill will result in \$314,160 of revenue; and

WHEREAS, the amount of this proposed mill levy is not an increase over prior years so that prior voter approval of the levy is not required under Article X, Section 20 of the Colorado Constitution; and

WHEREAS, Colorado Revised Statutes ("C.R.S.") Section 39-5-128(1) requires certification of any tax levy to the Board of County Commissioners no later than December 15 of each year; and

WHEREAS, additional revenue is collected by the GID from such sources as the automobile ownership tax and interest earnings and that revenue for 2020 is anticipated to be \$59,965; and

WHEREAS, the City Council, acting as the ex-officio Board of Directors of the GID, desires to appropriate the necessary funds for operating costs and capital improvements of the GID for the fiscal year beginning January 1, 2020, and ending December 31, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, acting Ex-Officio as the Board of Directors of City of Fort Collins General Improvement District No. 1, as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the mill levy rate for taxation upon each dollar of the assessed valuation of all taxable property within the GID's boundaries shall be 4.924 mills imposed on the assessed valuation of all taxable property as set by state law for the GID's property taxes payable in 2020.

Section 3. That the City Clerk acting ex-officio for the GID shall certify this levy of 10.0 mills to the Board of Larimer County Commissioners as provided by law no later than December 15, 2019.

Section 4. That the City Council, acting ex-officio as the Board of Directors of City of Fort Collins General Improvement District No. 1, hereby appropriates out of the anticipated revenues of General Improvement District No. 1 for the fiscal year beginning January 1, 2020, and ending December 31, 2020, the sum of THREE HUNDRED FIFTY-TWO THOUSAND DOLLARS (\$352,000) to be raised by taxation and additional revenue to be expended for the authorized purposes of the General Improvement District No.1, including, without limitation, for:

\$150,000	to be used for priority sidewalk and curb replacements in the downtown area
\$45,000	to be used for work related to capital improvements in the downtown area
\$55,000	to be used for forestry and parks work, including tree replacement, in the downtown area
\$30,000	for residential property tax rebate program
\$6,500	for Larimer County Treasurer's fee for collecting the property tax
\$10,500	for estimated operating costs, including utilities, in the downtown area
\$55,000	for payment to Parks for Downtown Holiday Lighting
\$352,000	TOTAL GID Expenses

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.



Mayor, Ex Officio President

ATTEST:



City Clerk, Ex Officio Secretary



Passed and adopted on final reading on the 5th day of November, A.D. 2019.


Mayor, Ex Officio President

ATTEST:


City Clerk, Ex Officio Secretary



ORDINANCE NO. 012
OF THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO
ACTING AS THE EX-OFFICIO BOARD OF DIRECTORS OF SKYVIEW
SOUTH GENERAL IMPROVEMENT DISTRICT NO. 15, DETERMINING AND FIXING
THE MILL LEVY FOR THE SKYVIEW SOUTH GENERAL IMPROVEMENT DISTRICT
NO. 15 FOR THE FISCAL YEAR 2020; DIRECTING THE SECRETARY OF THE DISTRICT
TO CERTIFY SUCH LEVY TO THE BOARD OF COMMISSIONERS OF LARIMER
COUNTY; AND MAKING THE FISCAL YEAR 2020 ANNUAL APPROPRIATION

WHEREAS, the Skyview South General Improvement District No. 15 (the "GID") was created by Larimer County in 1997 and annexed into the City by Phase Three of the Southwest Enclave Annexation in 2009; and

WHEREAS, as a result of the annexation of the entire GID into the City, the GID is now a district of the City and the City Council is to act as the ex-officio board of directors of the GID as provided in Colorado Revised Statutes ("C.R.S.") Section 31-25-609; and

WHEREAS, GID staff has considered the amount of revenue to be raised by a levy on the taxable real property within the GID boundaries, and recommends imposing a levy of 10.0 mills upon each dollar of the assessed valuation of all such taxable real property for 2020; and

WHEREAS, GID staff estimates a levy of 10.0 mills will result in \$33,439 of revenue; and

WHEREAS, the amount of this proposed mill levy is not an increase over prior years and, as such, prior voter approval of the proposed levy is not required under Article X, Section 20 of the Colorado Constitution; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of any tax levy to the Board of Commissioners of Larimer County no later than December 15 of each year; and

WHEREAS, additional revenue totaling \$6,136 for 2020 is expected to be collected by the GID from auto specific ownership fees and interest earnings; and

WHEREAS, an appropriation of \$1,000 is needed from the GID's revenue to pay the \$1,000 fee owed to Larimer County for the 2020 collection of the GID's taxes.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, acting ex-officio as the Board of Directors of the City of Fort Collins Skyview South General Improvement District No. 15, as follows:

Section 1. That the City Council, acting ex-officio as the Board of Directors of the City of Fort Collins General Improvement District No. 15, hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the mill levy rate for taxation upon each dollar of the assessed valuation of taxable real property within the GID boundaries shall be 10.0 mills imposed on the assessed value of taxable property as set by state law for the GID's property taxes payable in 2020.

Section 3 That the City Clerk acting ex-officio as the Secretary for the GID shall certify this levy of 10.0 mills to the Board of Larimer County Commissioners as provided by law no later than December 15, 2019.

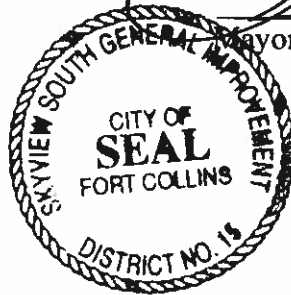
Section 4. That the City Council, acting ex-officio as the Board of Directors of the City of Fort Collins General Improvement District No. 15, hereby appropriates out of the anticipated revenues of the GID for the fiscal year beginning January 1, 2020, and ending December 31, 2020, the sum of ONE THOUSAND DOLLARS (\$1,000) for payment to Larimer County for its collection of GID property taxes in 2020.

Section 5. That the remainder of the GID revenue to be received in 2020 from taxation and other sources, shall be reserved in fund balance until such future time as the Board of Directors authorizes, by appropriation, such revenue to be used for the purposes of the GID.

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.

ATTEST:


City Clerk, Ex Officio Secretary




Mayor, Ex Officio President

Passed and adopted on final reading on the 5th day of November, A.D. 2019.

ATTEST:


City Clerk, Ex Officio Secretary




Mayor, Ex Officio President

RESOLUTION NO. 102
OF THE BOARD OF COMMISSIONERS OF THE FORT COLLINS
URBAN RENEWAL AUTHORITY ADOPTING THE 2020 BUDGET FOR
THE FORT COLLINS URBAN RENEWAL AUTHORITY

WHEREAS, the Fort Collins Urban Renewal Authority (the "URA") was created on January 5, 1982, by City Council's adoption of Resolution 1982-010, which resolution designated the City Council as the URA's Board of Commissioners ("Board"); and

WHEREAS, the URA operates to eliminate blight and prevent the spread of blight within urban renewal areas in accordance with the Colorado Urban Renewal Law, C.R.S. Section 31-25-101, et seq.; and

WHEREAS, the URA currently has three approved urban renewal plan areas that collect tax increment revenues and have annual expenditures, and these are known as the North College District, the Prospect South District, and the Foothills District (collectively, the "Districts"); and

WHEREAS, the Board has considered a proposed budget for fiscal year 2020 for each of the Districts and it wishes to adopt them as the URA's fiscal year 2020 budget in accordance with the Local Government Budget Law of Colorado, C.R.S. Section 29-1-101, et seq. (the "Budget Law"); and

WHEREAS, attached as Exhibit "A" and incorporated herein is the URA's fiscal year 2020 budget message for the Districts as required by the Budget Law (the "Budget Message"); and

WHEREAS, attached as Exhibit "B" and incorporated herein are the North College District's 2020 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "North College District Budget"); and

WHEREAS, attached as Exhibit "C" and incorporated herein are the Prospect South District's 2020 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "Prospect South District Budget"); and

WHEREAS, attached as Exhibit "D" and incorporated herein are the Foothills District's 2020 budget statement showing anticipated revenues and proposed expenditures and its comparative budget statement showing beginning and ending fund balances (jointly, the "Foothills District Budget"); and

WHEREAS, the Budget Message, the North College District Budget, the Prospect South District Budget, and the Foothills District Budget shall be collectively referred to as the "2020 URA Budget".

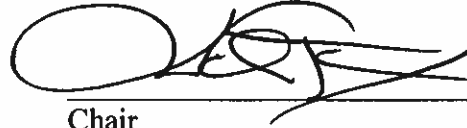
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FORT COLLINS URBAN RENEWAL AUTHORITY as follows:

Section 1. That the Board hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the 2020 URA Budget is hereby approved and the revenue amounts stated therein are appropriated for expenditure as stated in the 2020 URA Budget.

Section 3. That the Chief Financial Officer of the City, ex officio the Financial Officer of the URA, is hereby directed to file a certified copy of the 2020 URA Budget with the office of the Division of Local Government, Department of Local Affairs, State of Colorado as required by the Budget Law.

Passed and adopted at a regular meeting of the Board of Commissioners of the City of Fort Collins Urban Renewal Authority this 24th day of October A.D. 2019.



Chair

ATTEST:


Secretary



Offer Summary: Reductions for the 2020 Budget Revisions - By Fund

Fund	Outcome	Service Area	Adjustment Requested	Ongoing \$	One-Time \$	Total
Multiple	Multiple		2020 Reduction for Department Benefit Premiums			
			General Fund	(1,223,872)		(1,223,872)
			Keep Fort Collins Great Fund (KFCG)	(110,806)		(110,806)
			Neighborhood Parkland Fund	(9,686)		(9,686)
			Conservation Trust Fund	(2,642)		(2,642)
			Natural Areas Fund	(78,540)		(78,540)
			Cultural Services Fund	(34,247)		(34,247)
			Recreation Fund	(64,277)		(64,277)
			Cemeteries Fund	(10,038)		(10,038)
			Museum Fund	(16,063)		(16,063)
			Transit Services Fund	(229,896)		(229,896)
			Street Oversizing Fund	(2,642)		(2,642)
			Transportation Services Fund	(210,662)		(210,662)
			Parking Fund	(29,859)		(29,859)
			Golf Fund	(22,893)		(22,893)
			Light & Power Fund	(195,853)		(195,853)
			Water Fund	(163,149)		(163,149)
			Wastewater Fund	(117,425)		(117,425)
			Stormwater Fund	(104,973)		(104,973)
			Equipment Fund	(63,136)		(63,136)
			Self Insurance Fund	(15,849)		(15,849)
			Data and Communications Fund	(88,836)		(88,836)
			Benefits Fund	(14,971)		(14,971)
			Utility Customer Srv & Admin Fund	(211,462)		(211,462)
			Total Reduction for Department Benefit Premiums	(3,021,777)	0	(3,021,777)
						-
General Fund						
SAFE	Police Services		Reduced Debt Service for Police Training Facility	(118,602)		(118,602)
TRAN	Info. & Employee Svcs		Reduction in Fuel funded by General Fund Ongoing	(200,000)	-	(200,000)
TRAN	Planning, Dev & Transp		Reduced Debt Service for Prospect/I-25 Interchange	(229,217)		(229,217)
			Total General Fund	(547,819)	0	(547,819)
			TOTAL ALL FUNDS	(\$3,569,596)	\$0	(\$3,569,596)

Offer Summary: Additions for the 2020 Budget Revisions - By Fund

Fund	Outcome	Service Area	Related Offer #	Adjustment Requested	FTE	Ongoing \$	One-Time \$	Total
General Fund								
NLSH	Sustainability Services			Developing Equity Gaps Analysis, Indicators, and Principles	-	-	120,000	120,000
NLSH	Planning, Dev & Transp			East Mulberry Corridor Plan Update and Annexation Assessment	-	-	175,000	175,000
C&R	Community Services			Park Improvement Project Support	-	-	50,000	50,000
ENV	Sustainability Services			Continued Voluntary Compliance Support for Outdoor Residential Wood Burning - 0.25 FTE	0.25	18,638	-	18,638
SAFE	Executive Services			Chief Privacy Officer with Records Management Responsibility (start date of 1 Mar 2020)	1.00	93,750	17,962	111,712
SAFE	Police Services			Ongoing Agreements from 2018 Collective Bargaining	-	585,000	-	585,000
ECON	Financial Services	52.1		Sales Tax Technician - 1 FTE	1.00	50,585	-	50,585
NLSH	Sustainability Services			Affordable Housing Impact Fee Study	-	-	75,000	75,000
NLSH	Utility Services	85.1		Digital Equity Program - Income Qualified Connexion Credits	-	195,000	-	195,000
NLSH	Planning, Dev & Transp			Mobile Home Park Neighborhood Improvement and Community Building Grant Fund	-	-	50,000	50,000
NLSH	Planning, Dev & Transp			Mobile Home Park Public Engagement and Owner/Renter Handbook	-	-	10,200	10,200
ECON	Sustainability Services			Childcare Access and Affordability Funding	-	-	25,000	25,000
ENV	Sustainability Services			Reduce Plastic Pollution-Outreach and Data Collection	-	-	35,000	35,000
HPG	Info. & Employee Svcs			Effective, Innovative and High Performing Board	-	-	30,000	30,000
Total General Fund					2.25	942,973	588,162	1,531,135
Capital Expansion Fund (General Government)								
HPG	Info. & Employee Svcs			New Block 32 Parking Structure Design	-	-	1,515,000	1,515,000
HPG	Info. & Employee Svcs			Block 32 & 42 Plan Refresh	-	-	300,000	300,000
Total Capital Expansion Fund					-	\$0	\$1,815,000	\$1,815,000
Self Insurance Fund								
SAFE	Financial Services	71.7		Security Specialist - 1.0 FTE	1.00	113,400	-	113,400
Total Self Insurance Fund					1.00	\$113,400	\$0	\$113,400
Water/Wastewater Funds								
ENV	Utility Services			Evaluation of Microplastics and Impact on River Health	-	-	35,000	35,000
ENV	Utility Services	9.9		Emerging Contaminants-Public Education and Outreach to Protect River Health	-	-	15,000	15,000
ENV	Utility Services			Urban Lakes Water Quality Management Policy & Guidance Development	-	-	100,000	100,000
Total Water/Wastewater Funds					-	\$0	\$150,000	\$150,000
Stormwater Fund								
SAFE	Utility Services			Northeast College Corridor Outfall A4 (Lemay) Stormwater Lateral Design and Construction	-	-	959,500	959,500
Total Stormwater Fund					-	\$0	\$959,500	\$959,500
Broadband Fund								
NLSH	Utility Services			Digital Equity Program - Income Qualified Connexion Credits - PILOT to the General Fund	-	195,000	-	195,000
Total Broadband Fund					-	\$195,000	\$0	\$195,000
TOTAL ALL FUNDS					3.25	\$1,251,373	\$3,512,662	\$4,764,035

City of Fort Collins
2020 Revision - Offer Request/Reduction Form

Offer #42.13



Offer Name:	Developing Equity Gaps Analysis, Indicators, and Principles		
Outcome:	Neighborhood Livability & Social Health	Contact:	Janet Freeman
Svc Area:	Sustainability Services	Related Offer #:	
Department:	Social Sustainability	Capital?	No
Choose Primary Strategic Objective:	NLSH 1.4 - Co-create a more inclusive and equitable community that promotes unity and honors diversity		
How does Offer Support Primary Strategic Objective:	Identifies internal and external inequities to inform areas of focus for the City of Fort Collins' equity and inclusion work and develops in partnership with community a shared set of guiding principles.		
Performance Measure(s):	NLSH 61. % of residents responding very good/good - Fort Collins as a place of community NLSH 56. % of residents responding very good/good - Fort Collins as a place to live		

Offer Description:

This offer supports the City of Fort Collins' efforts to co-create a more equitable, diverse, welcoming and inclusive community by conducting a comprehensive gaps analysis and developing a data dashboard to inform and prioritize our ongoing work.

Data from City Plan's Trends and Forces Report, our annual Community Survey, Poudre School District and other sources indicate there are disparities in outcomes and experiences among residents. More data collection with external expertise is needed to fully understand disparities in our community that can impact an individual or family's ability to thrive. Indicators are social and economic inclusion; mental and physical health; affordability; participation in City services, access to City infrastructure and more.

The City of Fort Collins is a member of the Government Alliance on Race and Equity (GARE), which provides technical assistance and peer learning for cities. GARE's best practice roadmap for cities recommends that in order to move the needle, cities must normalize, organize and operationalize. A key first step is a comprehensive analysis of our community's existing inequities and then ongoing monitoring for data-informed, effective and responsive strategies developed and implemented with those who are impacted most. The City is aligning its equity efforts to the promising practices of other jurisdictions working to advance equitable communities and could build on the analysis conducted in places such as Grand Rapids, MI; St. Louis, MO; Pittsburgh, PA; Albuquerque, NM; Oakland CA; and Dallas, TX. We will also leverage the regional coalition with Denver and Boulder.

Additionally, this offer supports community engagement to develop 'principles of community,' modeled after Colorado State University, and a shared definition of equity and inclusion for Fort Collins.

		Ongoing	One-Time	Total
Expense Fund(s):	1) 100 - General Fund		\$120,000	\$120,000
	2)			\$0
		\$0	\$120,000	\$120,000
		Ongoing	One-Time	Total
Funding Source(s):	1) 100-General Fund: Reserves		\$120,000	\$120,000
	2)			\$0
		\$0	\$120,000	\$120,000

City of Fort Collins
2020 Revision - Offer Request/Reduction Form

Offer #65.10



Offer Name:	East Mulberry Corridor Plan Update and Annexation Assessment		
Outcome:	Neighborhood Livability & Social Health	Contact:	Cameron Gloss
Svc Area:	Planning, Dev & Transportation	Related Offer #:	
Department:	Comm Dev & Neighborhood Svcs	Capital?	No
Choose Primary Strategic Objective:	NLSH 1.7 - Guide development through community planning, historic preservation, and efficient and effective development review		
How does Offer Support Primary Strategic Objective:	The East Mulberry Corridor represents the City's biggest individual annexation opportunity, and an area that can provide future land uses addressing the City's affordable housing, employment and economic growth needs.		
Performance Measure(s):	ECON 4. Net Percent Change in Local Jobs SAFE 89. Part 1 Crimes in Fort Collins (per 1,000 population)		

Offer Description:

The Corridor Plan will update the vision for the East Mulberry Area, establishing the framework for development and service provision over the next 20-plus years. The annexation assessment component will address the short-term and long-term costs and revenues, including taxes and fees, and one-time and on-going expenditures for municipal services and maintenance. An annexation phasing plan will be developed that provides a fiscally responsible and logical transfer of service responsibility from the County to the City, includes utilities services, and that also considers the impacts to area property owners. The offer includes external financial analysis consulting services (\$100k), transportation technical analysis consulting services (\$25k), corridor electronic plan (\$25k), public meeting support (\$15k), plan printing (\$2k), and project contingency (\$8k).

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$175,000	\$175,000
	2)			\$0
		\$0	\$175,000	\$175,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$175,000	\$175,000
	2)			\$0
		\$0	\$175,000	\$175,000

Offer Name:	Park Improvement Project Support		
Outcome:	Culture & Recreation	Contact:	Dawna Gorkowski
Svc Area:	Community Services	Related Offer #:	N/A
Department:	Park Planning & Development	Capital?	No
Choose Primary Strategic Objective:	C&R 2.2 - Plan, design, implement and maintain the City's parks and trails systems		
How does Offer Support Primary Strategic Objective:	This offer directly relates to planning and design of new facilities in parks.		
Performance Measure(s):	Potential new measure - Donations leveraged		

Offer Description:

This offer will provide financial support for Park Planning staff to work on feasibility, design and community outreach for new features in existing parks requested by the general public and private donors. Currently, Park Planning staff is funded through community and neighborhood park impact fees. The fees are used to build new parks and cannot legally be used for improvement to existing parks. The general public and private donors are requesting new features to existing parks. These requests need to be analyzed & vetted, and initial designs may be requested by private donors before fundraising begins. Park Planning staff needs a funding source to charge staff time and other ancillary costs associated with these requests. Current examples of these requests include an upgrade to Spring Canyon Community Park veteran's plaza, 911 Memorial at Spring Park, park improvements to Eastside Park, and a cyclocross practice course at Rossborough Park. This offer is requesting \$50,000 one-time General Fund support for similar projects that may arise in 2020.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$50,000	\$50,000
	2)			\$0
		\$0	\$50,000	\$50,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$50,000	\$50,000
	2)			\$0
		\$0	\$50,000	\$50,000

Offer Name:	Continued Voluntary Compliance Support for Outdoor Residential Wood Burning - 0.25 FTE		
Outcome:	Environmental Health	Contact:	Cassie Archuleta
Svc Area:	Sustainability Services	Related Offer #:	N/A
Department:	Environmental Services	Capital?	No
Choose Primary Strategic Objective:	ENV 4.2 - Improve indoor and outdoor air quality		
How does Offer Support Primary Strategic Objective:	This offer supports ENV 4.2 by promoting voluntary compliance with air quality nuisance code related to smoke from outdoor wood fires in residential areas.		
Performance Measure(s):	ENV 146. Outdoor Air Quality Index (AQI)		

Offer Description:

Funding this offer continues the allocation for an additional 0.25 FTE in Environmental Services that was appropriated in 2019 to convert an existing 0.75 FTE to a full 1.0 FTE to support education, outreach and compliance related to new air pollution nuisance code. The issue of outdoor fire pits was originally identified as a Council Priority in 2017, and these efforts are aligned with the 2019 Council priority related to impacts of fine particle pollution.

Modifications to Air Pollution Nuisance Code (Section 20-1) were adopted unanimously by Council on March 19, 2019 to help mitigate nuisance and health impacts from outdoor wood burning fires in neighborhoods (Ordinance No. 042, 2019). Changes included decriminalization of the code, a 10pm curfew, and a property line setback for outdoor wood burning devices. Additionally, Council unanimously supported resources (0.25 FTE) to increase staffing support for compliance with the new code (Ordinance No. 043, 2019). These new resources only extended through 2019, and ongoing ability to enforce the air pollution nuisance code modifications will, in part, depend on continuation of these resources.

Since adoption of this new code in 2019, with the addition of the 0.25 FTE in resources, staff has begun providing education and outreach, tracking and responding to complaints, and otherwise mobilizing efforts to substantiate potential air quality nuisance violations. This is in line with increasing roles and responsibilities for Environmental Services staff to support environmental compliance aspects of air quality such as administering and responding to fugitive dust complaints, administering a Memorandum of Understanding with an asphalt plant, and an oil and gas Operator's Agreement.

Efforts to date have focused on promoting voluntary compliance, in line with Council feedback to increase education & outreach, avoiding use of emergency resources when possible. In 2019, work related to new code adoption has included:

- Updated Fire Safety, Regulations and Nuisance printed materials, developed in collaboration with Poudre Fire Authority (PFA).
- Development of an Air Quality Index (AQI) awareness campaign, which includes health impact awareness, information about Air Quality Alert days, and recommendations for pollution prevention actions such as avoiding wood burning fires.
- Development of tools and facilitation of events to assist with neighborhood conversations about wood burning and impacts, including promotion of existing, free, neighborhood mediation resources (www.fcgov.com/neighborhoodservices/mediation).
- Increased awareness of, and access to, resources to file complaints (see <https://www.fcgov.com/airquality/outdoorburning>).
- Development of a robust air quality complaint intake system, to assist in gathering evidence regarding complaints.
- Collaboration and coordination with PFA regarding complaint response (e.g., PFA non-emergency response for active fires or potential violations of Fire Code, and Environmental Compliance response for other nuisance concerns).
- Development of an internal implementation and enforcement plan.

City of Fort Collins
2020 Revision - Offer Request/Reduction Form



Offer Name: Continued Voluntary Compliance Support for Outdoor Residential Wood Burning - 0.25 FTE

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$18,638		\$18,638
	2) 			\$0
		\$18,638	\$0	\$18,638

FTE (if part of the offer, identify the position and salary):

#	Title	Salary
0.25	Specialist, Evn Sustainability	\$18,638

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Ongoing	\$18,638		\$18,638
	2) 			\$0
		\$18,638	\$0	\$18,638

City of Fort Collins
2020 Revision - Offer Request/Reduction Form Offer #13.8



Offer Name:	Chief Privacy Officer with Records Management Responsibilities		
Outcome:	Safe Community	Contact:	Delynn Coldiron
Svc Area:	Executive Services	Related Offer #:	N/A
Department:	City Clerk's Office	Capital?	No
Choose Primary Strategic Objective:	SAFE 5.6 - Optimize the use of data and technology to improve service, protect mission-critical infrastructure and enhance cybersecurity effectiveness		
How does Offer Support Primary Strategic Objective:	Cybersecurity and privacy are complementary. Both use technology, process, and people to protect the City assets. In the case of privacy, the goal is specifically the protection of sensitive data. The Privacy and Records Manager position would be responsible for the protection of citizen, employee, and partner Personally Identifiable Information and other sensitive information throughout the City. This role is necessary for the City's ability to comply with CO HB18-1128 "Concerning strengthening protections for consumer data privacy" that went into effect September 1, 2018.		
Performance Measure(s):	To be determined. Possibilities include whether or not we comply with CO privacy law and other regulations, open data request turnaround time, customer satisfaction.		

Offer Description:

Please reference the attachment following the standard revision offer form.

Expense Fund(s):		Ongoing	One-Time	Total
1)	100 - General Fund	\$93,750	\$17,962	\$111,712
2)				\$0
		\$93,750	\$17,962	\$111,712

FTE (if part of the offer, identify the position and salary):

#	Title	Salary
1.00	Chief Privacy Office	\$93,750

Funding Source(s):		Ongoing	One-Time	Total
1)	100-General Fund: Ongoing	\$93,750		\$93,750
2)	100-General Fund: Reserves		\$17,962	\$17,962
		\$93,750	\$17,962	\$111,712

This proposed 1.0 FTE Chief Privacy Officer position is designed to fulfill two complementary roles: a Chief Privacy Officer (CPO) and a Certified Records Manager. While each role could easily be a full-time job by itself, we propose to roll the records manager responsibilities into the CPO position to gain efficiencies in designing and managing processes that have both privacy and records considerations.

Colorado HB18-1128 requires that the City understand and manage the personally identifiable information (PII) it handles. Some drivers, in addition to HB18-1128, include compliance with FCC Customer Proprietary Network Information (CPNI) regulations pertaining to Connexion, the Federal Red Flags Rule that applies to any entity that holds a transaction account belonging to a customer, Criminal Justice Information (CJI) regulations, key findings of an external 2017 cybersecurity risk assessment, the Baldrige initiative, general legal liability and financial risk associated with the possibility of a privacy breach, as well as the ethical responsibility to protect our citizens’ identities and financial well-being. According to the Verizon 2018 Data Breach Investigations Report 11th Ed, the number of data breaches is increasing approximately 25% per year. The IBM Ponemon 2018 Cost of Data Breach Study reports the average cost per record of a data breach in the US to be \$233. The same study cites a 28% chance of any entity having a material breach within the next 24 months. Currently, the City has no overall understanding or management of the PII that it collects, stores, and uses; nor does it have a privacy policy, breach investigation and notification procedures, or a standard reliable process for helping to ensure that PII shared with partners is secure. In short, the evolving threat and legislation landscapes have created an environment where managing privacy for the City can no longer be left solely to individual groups. It requires a strategy and oversight. Implementing and managing a privacy program requires someone in a position of authority to develop strategy, coordinate among departments, and manage the maturation of privacy protection.

Funding this offer will also improve records management activities across the City by creating a role responsible for developing organization-wide policy, providing oversight, standardizing document control, and implementing standard procedures for managing and retrieving records. This is expected to improve service efficiency and transparency for the public, minimize non-value-added processing time, and help protect the City from legal issues related to non-compliance violations.

Currently, there are multiple disparate approaches to records throughout the City organization. Many departments use a common document management system to store documents; however, with no organization-wide policy, oversight or common approach there are areas of significant concern that need to be addressed. Areas of concern include:

Concern	Consequence
Storing information in multiple locations, including non-City approved apps and personal accounts.	Discovery and retrieval are complicated and time-consuming, if not impossible. The searching is a waste of time and talent, and negatively affects employee morale. The inability to discover information creates a legal liability issue. The unnecessarily long turnaround times are a disservice to customers.

Information is increasingly contained in information systems, not as document images, yet the City's record management processes have not evolved to meet the current environment.	The consequences of this are similar to those above.
Inadequate policies or procedures for data management: Data sharing agreements and open records requests are not consistently reviewed for privacy and cybersecurity safeguards.	Sensitive or confidential data is likely shared without proper privacy and cybersecurity controls in place, and we have no way of knowing. This increases our risk of data breaches. Data breaches are estimated to cost \$233/record.
Outdated criteria, lack of awareness, and no well-defined process to determine what is considered confidential information.	This results in documents being posted to City Docs containing sensitive infrastructure information that compromises City cyber and physical security.
No centralized storage of important originals such as contracts. For example, signatories often keep contacts on their computer hard drives or personal network drives.	The inability to find contracts in a timely manner means they may not be effectively managed, increasing financial and legal risk.
A lack of version control results in the use of incorrect documents.	This increases financial and legal risk, as well as causing rework throughout the City.
Duplicate documents are stored in multiple locations without a way to know which copy is the final approved record.	Not having a way to identify the official document or information of record results in staff and citizen confusion, rework, delays in filling record requests.
Lack of an overall records retention policy to guide storage, destruction and archiving efforts.	Records kept longer than required are discoverable and can result in higher than necessary legal risk. Storing unnecessary files is not free. The increasing growth in the amount of stored information has caused IT to rework our storage and back-up strategies. If we don't control information storage, costs will continue to escalate unnecessarily.

In summary, the City lacks an overall document control schema, records retention policy, data classification process, data sharing approval process, open records release process, and general records management. This results in:

- Added costs from penalties for untimely records provision and wasted staff time throughout the City
- Negative hits to staff morale due to frustration and confusion and a sense of wasting time and talent, which is known to cause job dissatisfaction and may result in health issues
- Citizen dissatisfaction and a poor perception of the City, which may discourage citizens from supporting local government
- Increased financial risk
- Increased legal liability
- Security risks that could personally affect citizen safety and/or the security of City infrastructure

This offer provides an increased emphasis on government transparency, efficiency, and cost reduction as expected by City leaders, staff, and citizens. It also aligns with the City's Baldrige efforts and best practices.

Additional Info:

- A 2017 Cyber Security Risk Assessment prepared for Utilities identified key concerns with city-wide documentation control and privacy. Their records recommendations included adopting a standardized documentation control policy that outlines documentation structure for programs, policies and procedures. Consistency in approval process design, schemes, library locations and communication process were also mentioned. Privacy-wise, they recommended the inception of a City privacy program to be led by a Chief Privacy Officer and a city-wide data classification plan.
- City legal staff has expressed concern about the issues mentioned above, compliance with CO HB18-1128 specifically, and have indicated that there is risk to the City if records improvements are not made and the requirements of the State legislation not complied with. The position in this offer would be dedicated to both efforts and would require the chosen incumbent to have professional document management certification and experience to enable immediate progress.
- The current decentralized records approach has resulted in inconsistent or lack of policies/practices from one department to another, independent or non-existent retention schedules and a lack of clarity on who owns and is responsible for existing records. There is also a lack of clarity on what records exist and in what form they exist. This is problematic as employees leave without knowledge transfer.
- There is a continuous push for more transparency in government. The efforts continue to find success in the courts, including penalties assessed for organization who cannot provide records in a timely fashion. The idea of transparency in government; however, has buoyed the notion among employees and citizens that all government records are open, which is not the case. The Colorado Open Records Act specifically excludes information from release that compromises the security of the City, is not in the best interest of the community to release, or is otherwise prohibited from release by federal or other state law. HB18-1128 and federal regulations establish requirements to protect PII from inappropriate disclosure, yet the City has no oversight to help ensure we consistently interpret the CORA exclusions or comply with state and federal legislation.

City of Fort Collins
 2020 Revision - Offer Request/Reduction Form Offer #25.32



Offer Name:	Ongoing Agreements from 2018 Collective Bargaining		
Outcome:	Safe Community	Contact:	Erik Martin
Svc Area:	Police Services	Related Offer #:	Multiple 25.X Offers
Department:	Police Administration	Capital?	No
Choose Primary Strategic Objective:	SAFE 5.2 - Meet the expected level of core and specialized police services as the community grows		
How does Offer Support Primary Strategic Objective:	This will ensure that the City has sufficient funds budgeted to pay the negotiated pay for members of the Collective Bargaining Unit		
Performance Measure(s):	SAFE 23. Percentage of priority one response in 5.5 minutes or less. SAFE 7. Average quarterly response time of priority one calls		

Offer Description:

The timing of the agreement to the term, conditions, and pay totals in the Collective Bargaining Unit were agreed to after the BFO process was completed. This adjustment is the majority of the difference between what was budgeted through BFO and the updated costs agreed to in the Collective Bargaining agreement.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$585,000		\$585,000
	2)			\$0
		\$585,000	\$0	\$585,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Ongoing	\$585,000		\$585,000
	2)			\$0
		\$585,000	\$0	\$585,000

Offer Name:	Sales Tax Technician - 1 FTE		
Outcome:	Economic Health	Contact:	Jennifer Poznanovic
Svc Area:	Financial Services	Related Offer #:	52.1
Department:	Sales Tax	Capital?	No
Choose Primary Strategic Objective:	ECON 3.3 - Enhance business engagement to address existing and emerging business needs		
How does Offer Support Primary Strategic Objective:	Adding a new Sales Tax Tech addresses a critical staffing need in the Sales Tax Dept. with customer service, issuing licenses and processing tax. The current team of 2 has seen 115% growth in business licenses since 1996 and a 51% increase in other licenses since 2011.		
Performance Measure(s):	ECON 70. Business Satisfaction (% rating positively)		

Offer Description:

This offer proposes to fund a 1.0 FTE Sales Tax Technician position in Financial Services. The licensing of businesses and processing of sales and use tax returns are vital functions of a high performing government and an economically vital community. In addition to the licensing of businesses, this position would assist in handling special events licenses, administering the sales tax delinquent program, issuing short term rental licenses, handling the downtown concessionaire program, outdoor vendor licensing and issuing solicitor badges. In 2018, annual revenue processed by the Sales Tax office was approximately \$138M being remitted by approximately 12,500 businesses with over 54,000 sales tax returns processed by monthly, quarterly and annual filers. In addition to sales and use tax licenses, the Sales Tax office also issues separate licenses for lodging, liquor occupation tax, short term rentals, tax exempt organizations, outdoor vendors, second-hand dealers, solid waste collectors, solicitor permits, places of entertainment, special vending events, downtown concessionaires, movie theaters, pawn brokers, auctioneers and carnival/circuses. In 2018, there were approximately 14,000 licenses total.

This work is currently completed by one Senior Coordinator and one Sales Tax Technician. Total business license growth has increased 115% since 1996 while staffing has remained constant at 2 FTEs. As a result, two Sales Tax Auditors assist in the processing of these returns to accommodate the lack of staff resources, resulting in an interruption to audit work. In addition to the increase in the number of businesses being licensed and remitting taxes, these 2 staff took on additional duties of issuing short term rental licenses in 2017, issuing solicitor permits and outdoor vendor licensing including mobile food trucks in 2013 – resulting in a 51% increase in other licenses. In order to keep up with the volume of work, hourly staff is hired intermittently throughout the year in addition to the assistance Sales Tax Auditors provide. The City Rebate program is also administered by the Sales Tax office with a temporary employee hired between the months of June-November to assist in the processing of rebate applications. With the addition of this 1.0 FTE to the Sales Tax team, those responsibilities for the City Rebate would be transferred to the Sales Tax Technician currently on staff, resulting in a savings of \$20,000 to that on-going offer.

Compared to the largest cities in Colorado, Fort Collins has the leanest Sales Tax Department:

- Aurora: 17,800 licenses, 6.5 positions, 2,738 license per staff, 16.5 total staff
- Colorado Springs: 14,000 licenses, 5 positions, 2,800 licenses per staff, 8 total staff
- Fort Collins: 12,500 licenses, 2 positions, 6,250 licenses per staff, 5 total staff
- Boulder: 11,200 licenses, 4 positions, 2,800 licenses per staff, 9 total staff
- Lakewood: 10,400 licenses, 3.5 positions, 2,971 licenses per staff, 12.5 total staff
- Arvada: 6,500 licenses, 2 positions per staff, 3,250 licenses per staff, 7 total staff
- Westminster: 6,400 licenses, 2 positions, 3,200 licenses per staff, 8 total staff
- Thornton: 6,100 licenses, 2 positions, 3,050 licenses per staff, 9 total staff

Please reference the attachment following the standard revision offer form for further supporting material.

City of Fort Collins
2020 Revision - Offer Request/Reduction Form



Offer Name: Sales Tax Technician - 1 FTE

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund	\$70,585		\$70,585
	2) 			\$0
		\$70,585	\$0	\$70,585

FTE (if part of the offer, identify the position and salary):

#	Title	Salary
1.00	Tech, Sales Tax Audit & Revenue	\$70,585
		Salary
		Salary

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Ongoing	\$70,585		\$70,585
	2) 			\$0
		\$70,585	\$0	\$70,585

2020 OFFER(s) to be reduced or eliminated, if applicable:

Offer #	Offer Title	<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
53.1	Low Income, Property and Utility Rebate Programs	20,000		20,000
Funding Source(s)	100-General Fund: Ongoing	20,000		20,000

Impact:

\$50,585 net, accounting for a \$20,000 savings in Ongoing Offer 53.1 - Low Income, Property & Utility Rebate Programs

2020 Revision Offer – Sales Tax Tech

- Offer Name (Required): [New Sales Tax Tech](#)
- Owner (Required): [Jennifer Poznanovic](#)

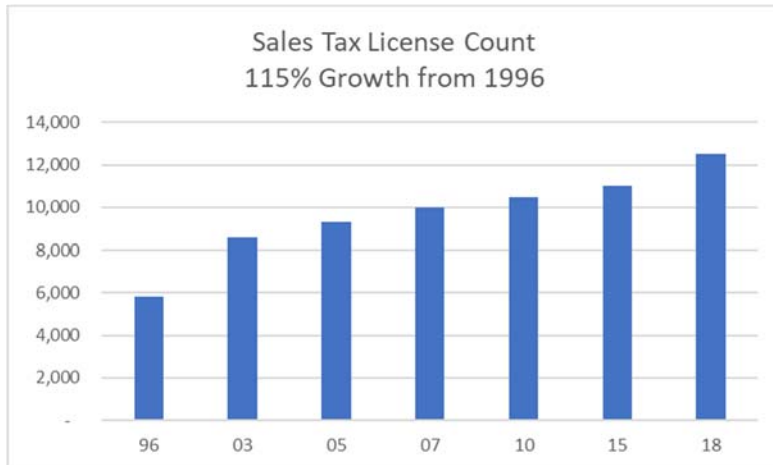
- Offer Summary:

This offer proposes to fund a 1.0 FTE Sales Tax Technician position in the Financial Services. The licensing of businesses and processing of sales and use tax returns are vital functions of a high performing government and an economically vital community. In addition to the licensing of businesses, this position would assist in handling special events licenses, administering the sales tax delinquent program, issuing short term rental licenses, handling the downtown concessionaire program, outdoor vendor licensing and issuing solicitor badges.

In 2018, annual revenue processed by the Sales Tax office was approximately \$138M being remitted by approximately 12,500 businesses with over 54,000 sales tax returns processed by monthly, quarterly and annual filers. In addition to sales and use tax licenses, the Sales Tax office also issues separate licenses for lodging, liquor occupation tax, short term rentals, tax exempt organizations, outdoor vendors, second-hand dealers, solid waste collectors, solicitor permits, places of entertainment, special vending events, downtown concessionaires, movie theaters, pawn brokers, auctioneers and carnival/circuses. In 2018, there were approximately 14,000 licenses total.

License Type	2018 License Count	Other Department
1 Sales Tax	12,565	PDT, City Clerk
2 Lodging	420	No
3 Liquor Occupation Tax	400	City Clerk
4 Short Term Rental	381	PDT
5 Tax Exempt	268	No
6 Outdoor Vendor	50	PDT
7 Secondhand Dealer	24	Police
8 Solid Waste Collector	22	Sustainability
9 Solicitor Permit	18	Police
10 Places of Entertainment	17	No
11 Special Vending Event	9	PDT
12 Downtown Concessionaire	8	Purchasing
13 Movie Theater	6	No
14 Pawn Broker	5	Police
15 Auctioneer	5	No
16 Carnival, Circus	0	City Manager

This work is currently completed by one Senior Coordinator and one Sales Tax Technician. Total business license growth has increased 115% since 1996 while staffing has remained constant at 2 FTEs. As a result, two Sales Tax Auditors assist in the processing of these returns to accommodate the lack of staff resources, resulting in an interruption to audit work.



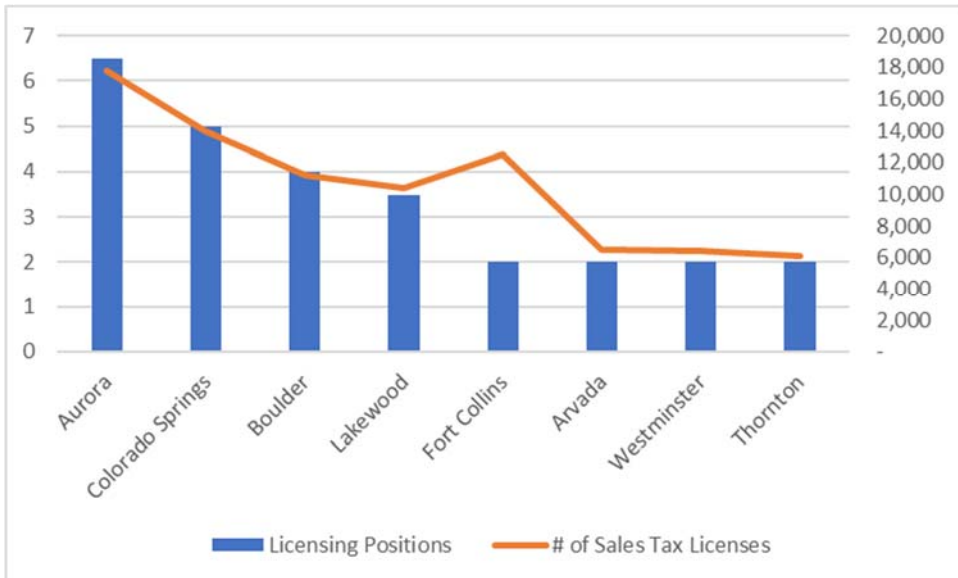
In addition to the increase in the number of businesses being licensed and remitting taxes, these two staff took on additional duties of issuing short term rental licenses in 2017, issuing solicitor permits and outdoor vendor licensing including mobile food trucks in 2013 – resulting in a 51% increase in other licenses. In order to keep up with the volume of work, hourly staff is hired intermittently throughout the year in addition to the assistance Sales Tax Auditors provide.

	Fort Collins License Type	2018 License Count	Other Department	Added to Sales Tax
1	Sales Tax	12,565	PDT, City Clerk	
2	Lodging	420	No	2017 (350+)
3	Liquor Occupation Tax	400	City Clerk	
4	Short Term Rental	381	PDT	2017
5	Tax Exempt	268	No	
6	Outdoor Vendor	50	PDT	2013
7	Secondhand Dealer	24	Police	
8	Solid Waste Collector	22	Sustainability	
9	Solicitor Permit	18	Police	2011
10	Places of Entertainment	17	No	
11	Special Vending Event	9	PDT	
12	Downtown Concessionaire	8	Purchasing	
13	Movie Theater	6	No	
14	Pawn Broker	5	Police	
15	Auctioneer	5	No	
16	Carnival, Circus	0	City Manager	

Compared to the largest cities in Colorado, Fort Collins has the leanest Sales Tax Department:

City	# of Sales Tax Licenses	Licensing Positions	Licenses/ Licensing Staff	Total Staff
Aurora	17,800	6.5	2,738	16.5
Colorado Springs	14,000	5	2,800	8
Fort Collins	12,500	2	6,250	5
Boulder	11,200	4	2,800	9
Lakewood	10,400	3.5	2,971	12.5
Arvada	6,500	2	3,250	7
Westminster	6,400	2	3,200	8
Thornton	6,100	2	3,050	9

Front Range City Comparison:



The City Rebate program is also administered out of the Sales Tax office with a temporary employee hired between the months of June-November to assist in the processing of rebate applications. With the addition of this 1.0 FTE to the Sales Tax team, those responsibilities for the City Rebate would be transferred to the Sales Tax Technician currently on staff, resulting in a savings of \$20,000 to that on-going offer.

Cost of new resource:

\$70K	with benefits
<u>\$20K</u>	from rebate program
<u>\$50K</u>	needed for new FTE
\$18K	from STR revenue
\$32K	from GF

- Primary Strategic Objective:

ECON 3.3 - Enhance business engagement to address existing and emerging business needs

- Performance Measures:

ECON 70. Business Satisfaction (% rating positively)

- Enhancement/Reduction Base Offer (Required):

\$50,585 net, accounting for a \$20,000 savings in on-going offer "Low Income, Property & Utility Rebate Programs"

City of Fort Collins
2020 Revision - Offer Request/Reduction Form

Offer #42.15



Offer Name:	Affordable Housing Impact Fee and Revenue Study		
Outcome:	Neighborhood Livability & Social Health	Contact:	Sue Beck-Ferkiss
Svc Area:	Sustainability Services	Related Offer #:	
Department:	Social Sustainability	Capital?	No
Choose Primary Strategic Objective:	NLSH 1.1 - Improve access to quality housing that is affordable to a broad range of income levels		
How does Offer Support Primary Strategic Objective:	This offer supports this objective by providing recommendations of new funding sources or fees, including a potential Affordable Housing Impact Fee, that would produce funds to use as subsidy for affordable housing projects which would increase the access and availability of housing that is affordable.		
Performance Measure(s):	NLSH 3. Affordable Housing Inventory		

Offer Description:

This offer would fund a consultant to conduct a study to determine options and recommendations for Affordable Housing Impact Fees to fund construction and rehabilitation of affordable housing specific to the needs of Fort Collins. The options will likely include commercial and residential linkage/impact fees designed to mitigate the need of affordable housing created by new development. It is legally required for a municipality to conduct the study to determine the nexus/need prior to adopting these types of fees. The study may uncover and include additional fees/revenue recommendations which could also be considered by Council. It is important to note that if new fees are recommended and ultimately considered and approved by Council, they would be collected during the normal development review process when other fees are currently collected.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$75,000	\$75,000
	2)			\$0
		\$0	\$75,000	\$75,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$75,000	\$75,000
	2)			\$0
		\$0	\$75,000	\$75,000

Offer Name:	Digital Equity Program - Income Qualified Connexion Credits		
Outcome:	Neighborhood Livability & Social Health	Contact:	Colman Keane
Svc Area:	Utility Services	Related Offer #:	85.1
Department:	Broadband (Utilities)	Capital?	No
Choose Primary Strategic Objective:	NLSH 1.3 - Improve accessibility to City and community programs and services to low- and moderate-income populations		
How does Offer Support Primary Strategic Objective:	An income-qualified rate will provide low-income individuals and families equitable access to broadband services		
Performance Measure(s):	In development		

Offer Description:

An income-qualified credit will be available to Fort Collins' residents as Connexion comes online 2019 and 2020. Eligibility will mirror existing income-qualified metrics currently utilized by Utilities: LEAP qualified in current or previous year; LEAP eligibility is up to 165% of federal poverty index; A broadband "credit" allows income-qualified households to choose a service plan from the full Connexion menu versus most commercial models where reduced rates deliver reduced speed; 2019/20 availability of an income-qualified rate is restricted by unknowns embedded in the launch: service area coverage and flow of pilot revenue.

Staff will bring forward a comprehensive income-qualified broadband program to reduce digital distress and increase equitable access in spring 2020 BFO for 2021/22 implementation. This robust Connexion income-qualified program could include, but will not be limited to: educational outreach, community partnerships, marketing and engagement, digital skill training and development, evaluation of outcomes, and success metrics.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 505 - Broadband Fund	\$195,000		\$195,000
	2) 100 - General Fund	\$195,000		\$195,000
		\$390,000	\$0	\$390,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 505-Broadband Fund: Ongoing Revenue	\$195,000		\$195,000
	2) 100-General Fund: Ongoing	\$195,000		\$195,000
		\$390,000	\$0	\$390,000

Note: The expense to Broadband is the PILOT and the expense to the General Fund is for the credit

City of Fort Collins
2020 Revision - Offer Request/Reduction Form

Offer #66.8



Offer Name:	Mobile Home Park Neighborhood Improvement and Community Building Grant Fund		
Outcome:	Neighborhood Livability & Social Health	Contact:	Marcy Yoder
Svc Area:	Planning, Dev & Transportation	Related Offer #:	N/A
Department:	Comm Dev & Neighborhood Svcs	Capital?:	No
Choose Primary Strategic Objective:	NLSH 1.4 - Co-create a more inclusive and equitable community that promotes unity and honors diversity		
How does Offer Support Primary Strategic Objective:	It establishes a grand fund for public investment in mobile home parks neighborhoods to improve livability, safety, sustainability, and equitable access to City services.		
Performance Measure(s):	A metric has yet to be developed for this		

Offer Description:

The fund would award grants of approximately \$1,000 - \$5,000 per project to neighbors, property managers, and/or property owners through an application-based approach with selection criteria developed collaboratively by mobile home park residents, City staff, property managers, and mobile home park owners. Projects funded could include sewer scoping, tree trimming, community events, recycling, exploration of single water metering, etc., to address immediate concerns and build agency within the mobile home parks to continue to advocate for their neighborhoods. It is intended to foster co-creation by the City and neighbors through City support for neighborhood leadership training and funding neighbor led projects that meet goals outlined in the Sustainable Neighborhood framework and Neighborhood Connections initiative. City staff provides the structure and direction for the process but empowers neighbors to lead and implement projects. The fund will be modeled on both the collaborative level public participation of Sustainable Neighborhoods action planning and implementation, as well as, the best practices and lessons learned from the 2017-2018 Vibrant Neighborhood Grand Fund for neighborhood led projects throughout the City.

Timeline: Q4 2019 Community meetings for each Mobile Home Park in City limits and Growth Management Area to determine common issues of interest and grant funding selection criteria. Work with partner organization to engage residents. Develop the grant application and selection criteria. Q1 2020 Outreach on grant application, process, and selection criteria.

Host application preparation events in mobile home parks, community centers and libraries. Award funding and conduct leadership training for grantees. Neighborhood Liaisons assist with initial project scoping, implementation, and support. Q2-4 2020 Neighborhood projects and funding reporting completed.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$50,000	\$50,000
	2)			\$0
		\$0	\$50,000	\$50,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$50,000	\$50,000
	2)			\$0
		\$0	\$50,000	\$50,000

City of Fort Collins
2020 Revision - Offer Request/Reduction Form

Offer #66.9



Offer Name:	Mobile Home Park Public Engagement and Owner/Renter Handbook		
Outcome:	Neighborhood Livability & Social Health	Contact:	Marcy Yoder
Svc Area:	Planning, Dev & Transportation	Related Offer #:	
Department:	Comm Dev & Neighborhood Svcs	Capital?	No
Choose Primary Strategic Objective:	NLSH 1.3 - Improve accessibility to City and community programs and services to low- and moderate-income populations		
How does Offer Support Primary Strategic Objective:	Provides a resource to specialized segment of our community, mobile home park residents. Translation increases accessibility for residents that speak/read Spanish.		
Performance Measure(s):	A metric has yet to be developed		

Offer Description:

Neighborhood Services will develop a specialized version of the existing Landlord & Tenant Handbook for mobile home residents, property managers, and owners. Review of the handbook by a subject matter expert in the legal field with a focus on issues surrounding mobile home park livability, rights and responsibilities and alignment with messaging for the revised Mobile Home Park Act is necessary to assure accuracy and quality of the material. Of the total, \$5,200 will be needed to translate the document into Spanish. Neighborhood Services will host a training opportunity when the handbook is complete.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$10,200	\$10,200
	2)			\$0
		\$0	\$10,200	\$10,200
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$10,200	\$10,200
	2)			\$0
		\$0	\$10,200	\$10,200

Offer Name:	Childcare Access and Affordability Funding		
Outcome:	Economic Health	Contact:	Adam Molzer
Svc Area:	Sustainability Services	Related Offer #:	
Department:	Social Sustainability	Capital?	
Choose Primary Strategic Objective:	ECON 3.3 - Enhance business engagement to address existing and emerging business needs		
How does Offer Support Primary Strategic Objective:	Addresses childcare access and affordability barriers and impact experienced by the business workforce.		
Performance Measure(s):	ECON 30. % of residents responding very good/good to the City's performance in - Support of businesses		
	NLSH 85. Human Service Client Impact		

Offer Description:

This offer supports the City's efforts to respond to systems-level work emerging in the community around the issue of childcare affordability and accessibility. The lack of affordable childcare is one of the main barriers impacting workforce recruitment and retention in Fort Collins. The City's role is to assist with reducing barriers, increasing capacity, and responding to childcare needs. The City is aligning its efforts with the Larimer County-led childcare objective work, which has adopted the recommendations of the Talent 2.0 Childcare Task Force, and will focus on:

- o Data & Public Awareness
- o Funding Affordability
- o Facilities/Codes/Land Use/Regulatory
- o Workforce Development

City staff are serving on the County's Steering Committee and Sub-Committees, which are currently beginning their work. Specific funding opportunities are not yet detailed or defined, however; funding needs will emerge in 2020 to advance the Sub-Committee work and other childcare projects/needs in the community.

Opportunity funding for 2020 would catalyze the systemic childcare work that is underway in partnership with Larimer County, and allow for the City of Fort Collins to be responsive to unique one-time projects and pilots that need small-dollar funding partners to advance. Expected outcomes from these funds include:

- o Strengthened alignment with childcare sector leaders and institutional partners that will help inform policy considerations and future budget offers
- o Increased childcare center 'spots', decreased budget burden for families, and/or improved childcare teacher retention

Examples might include: SWOT Analysis facilitation for subcommittees, site visits to peer communities with successful childcare models, training/tuition support for childcare teachers to advance their credentials.

Similar opportunity funding in 2017-2018 created the following results:

- o Pre-construction support for the Teaching Tree childcare center redevelopment and expansion
- o Classroom expansion at The Family Center / La Familia
- o Early childhood education teacher workforce retention program support
- o Tuition scholarships and childcare program funds for low-income families

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Offer Name: Childcare Access and Affordability Funding

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$25,000	\$25,000
	2) 			\$0
		\$0	\$25,000	\$25,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$25,000	\$25,000
	2) 			\$0
		\$0	\$25,000	\$25,000

City of Fort Collins
2020 Revision - Offer Request/Reduction Form Offer #43.17



Offer Name:	Reduce Plastic Pollution - Outreach and Data Collection		
Outcome:	Environmental Health	Contact:	Susie Gordon
Svc Area:	Sustainability Services	Related Offer #:	N/A
Department:	Environmental Services	Capital?	No
Choose Primary Strategic Objective:	ENV 4.4 - Achieve the 2020 Road to Zero Waste goals and work toward the 2030 zero waste goals		
How does Offer Support Primary Strategic Objective:	This offer supports ENV 4.4 by helping the community understand local impacts and actions related to the global problem of plastic pollution.		
Performance Measure(s):	ENV 139. Community Landfilled Waste		

Offer Description:

This offer is in response to the Council Priority to reduce plastic pollution and would fund both education/outreach and data collection related to the subject. The expected outcomes are 1) to help the public be more knowledgeable and able to take direct action 2) to help Council have data-informed policy dialogue/appraise 2020-21 budget offers.

Data Collection – Very little research has been conducted locally to understand the frequency and composition of litter. As part of this offer, staff will partner inter-departmentally (SSA, Natural Areas, Streets, Parks) and with members of the community and CSU to crowd source the collection of relevant data. This study will yield information about what portion of community litter is made from plastic and what the most commonly littered plastic products and packaging are. Council can then use that information to consider targeted programs and policies in the future.

Education & Outreach – Environmental Services currently provides general information to the public about how to “recycle” right and encourages the community to choose reusable products and packaging. With a mid-cycle funding enhancement, outreach efforts will be refined to increase focus on direct messaging about unrecyclable plastic wastes to the community, including for businesses and individuals. Examples of information to be shared in a compelling and engaging way could include: ideas for alternatives to common single-use plastics; tips on reducing inadvertent plastic pollution; context on why low-quality plastics are problematic; etc.

The funding from this offer will provide for the development and design of educational materials and a robust awareness campaign to broadcast the messaging city-wide. Outreach and engagement on both macro- and micro-plastics will be coordinated between Sustainability and Utilities to ensure alignment in implementation.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$35,000	\$35,000
	2)			\$0
		\$0	\$35,000	\$35,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$35,000	\$35,000
	2)			\$0
		\$0	\$35,000	\$35,000

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Offer #5.10



Offer Name:	Effective, Innovative and High Performing Board		
Outcome:	High Performing Govt.	Contact:	Teresa Roche
Svc Area:	Information & Employee Svcs	Related Offer #:	N/A
Department:	Human Resources	Capital?	No
Choose Primary Strategic Objective:	HPG 7.1 - Provide world-class municipal services to residents and businesses		
How does Offer Support Primary Strategic Objective:	This was identified as a 2019-2020 Council Priority. By equipping City Council with the resources, training and tools to be a highly effective, innovative, and high-performing governing body their individual and collective capacity and capability to lead well and serve the community grows.		
Performance Measure(s):	HPG 67. % of residents responding very good/good to the City's performance in - Listening to citizens		
	HPG 66. % of residents responding very good/good to the City's performance in - Welcoming citizen involvement		

Offer Description:

Phase 1 of this project would be to work with the Mayor and Council on the model of leadership and required capabilities they would like to aspire to as a governing body. This work would set the foundation for a leadership curriculum beyond the onboarding process. External research on high performing councils as well as insights from other sector boards will be considered to guide the dialogue. The dollars requested are to secure assistance from a consultant to work with the Chief Human Resources Officer, City Manager, City Council and key staff members as well as pay for development sessions already requested by Council members, such as navigating complex conversations where there is diverse opinions in Council listening sessions.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 100 - General Fund		\$30,000	\$30,000
	2)			\$0
		\$0	\$30,000	\$30,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 100-General Fund: Reserves		\$30,000	\$30,000
	2)			\$0
		\$0	\$30,000	\$30,000

Offer Name:

Outcome: Contact:

Svc Area: Related Offer #:

Department: Capital?

Choose Primary Strategic Objective:

How does Offer Support Primary Strategic Objective:

Performance Measure(s):

Offer Description:

This offer will fund the design of a new Downtown parking structure. The Downtown area needs additional parking, particularly in the area where the City and County offices are located. This new four-level garage is planned for 245 N. Mason St., and would replace the surface parking just north of the 215 N. Mason St. facility.

The new 400-space parking structure (replacing 69 spots) would have one level below ground, which would contain mechanical equipment and parking stalls for City Fleet vehicles. The remaining three levels would allow parking for both the public and City staff working in the Downtown area. It will include a solar photo-voltaic (PV) system on the top level to off-set the building's energy use, and may also include some retail space to be leased. This project timing would need to be completed before, or in conjunction with the new Municipal Building construction.

Before the design begins, we anticipate having conversations with Larimer County to determine their interest in a partnership.

The desired schedule would be:
 2020 – 100% Design completed with cost estimate and construction drawings
 2021 - Budget offer submitted out-lining funding plan
 2022/ 2023 - Construction complete

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) <input type="text" value="400 - Capital Projects Fund"/>		\$1,515,000	\$1,515,000
	2) <input type="text"/>			\$0
		\$0	\$1,515,000	\$1,515,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) <input type="text" value="250-Capital Expansion Fund: General Government Reserve"/>		\$1,515,000	\$1,515,000
	2) <input type="text"/>			\$0
		\$0	\$1,515,000	\$1,515,000

Offer Name:	Block 32 & 42 Plan Refresh		
Outcome:	High Performing Govt.	Contact:	Tracy Ochsner
Svc Area:	Information & Employee Svcs	Related Offer #:	
Department:	Operation Services	Capital?	Yes
Choose Primary Strategic Objective:	HPG 7.1 - Provide world-class municipal services to residents and businesses		
How does Offer Support Primary Strategic Objective:	A new City Municipal Building will house 11 different City departments and a Council Chambers to provide many functions and services.		
Performance Measure(s):			

Offer Description:

This offer will fund a master and space plan refresh for the proposed Block 32 and 42 Municipal campus that was drafted in 2013-2014. This plan includes a new City Municipal Building, parking structure(s), and outdoor event space. The refresh will include the site plan for Block 32 and 42, and update the space plans to determine each affected department space needs and anticipated growth over the next 10-12 years. This effort will assist in determining which departments to house in 215 N Mason, 300 Laporte Ave, Building A, and the new City Municipal Building. The size of this new facility will then be determined, and a conceptual design will be completed. This refresh must be done in order to know the required square footage and overall site layout prior to the design moving forward.

The desired schedule for this project would be:
 2020 - Refresh the Block 32 and 42 master plan and complete renderings
 2021 - 50% building design complete and develop a cost estimate
 2022 - 100% building design complete including construction drawings
 2023 - Develop funding plan for 2024 / 2025 Budget
 2024/ 2025 - New Municipal Building construction,
 2026- Project complete

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 400 - Capital Projects Fund		\$300,000	\$300,000
	2)			\$0
		\$0	\$300,000	\$300,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 250-Capital Expansion Fund: General Government Reserve		\$300,000	\$300,000
	2)			\$0
		\$0	\$300,000	\$300,000

Offer Name:	Security Specialist - 1.0 FTE		
Outcome:	Safe Community	Contact:	Kendra Radford and Jim Byrne
Svc Area:	Financial Services	Related Offer #:	71.7
Department:	SSRM and OEM	Capital?	No
Choose Primary Strategic Objective:	SAFE 5.8 - Improve security at City facilities and properties		
How does Offer Support Primary Strategic Objective:	Providing for a safe and secure workplace is a core responsibility and value for the City. Funding this offer provides budget for a Security Specialist position that will serve as a coordinator for programming related to the protection and safety of employees, physical assets, operational capabilities, and the environment against potential threats of injury and loss or damage by criminal, hostile, or malicious acts.		
Performance Measure(s):	<p>All City Departments have relevant security related training developed and provided, with 100% of City employees participating.</p> <p>All security related incidents will be tracked and reviewed for causes and improvements, with the goal of reducing both the number of incidents and the severity of impact to employees and the organization.</p>		

Offer Description:

The Security Specialist will conduct on-site security assessments to identify vulnerabilities, coordinate City-wide physical security systems (to include video surveillance and access control), and assist in developing and facilitating security and emergency preparedness related training. The position will also be responsible for helping departments coordinate consistent security-related practices and policies across the organization, working to develop mission enhancing practices and shared resources. Duties will include but are not limited to the following:

- Conducting on-site security assessments to identify vulnerabilities and working with internal and external stakeholders to implement effective security strategies.
- Coordinating with City partners to effectively manage City-wide physical security systems, to include video surveillance, access control systems, intrusion detection systems, and panic buttons to safeguard life and property.
- Managing the acquisition and ongoing contract performance of security vendors.
- Ensuring an effective workplace violence prevention program by providing consultation and resources to the Human Resources department in handling sensitive employee matters.
- Coordinating internal investigations of security violations, employee wrongdoing, theft, and other misconduct.
- Responding to security incidents impacting the City and working closely and in coordination with all internal and external stakeholders to identify vulnerabilities and implement corrective actions to resolve security-related issues.
- Fostering a greater situational awareness, preparedness, and resiliency within the City.

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Offer Name: Security Specialist - 1.0 FTE

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 602 - Self Insurance Fund	\$113,400		\$113,400
	2)			\$0
		\$113,400	\$0	\$113,400

FTE (if part of the offer, identify the position and salary):

#	Title	Salary
1.00	Security Specialist	\$113,400

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 602-Self Insurance Fund: Ongoing Revenue	\$113,400		\$113,400
	2)			\$0
		\$113,400	\$0	\$113,400

Offer Name:	Evaluation of Microplastics and Impact on River Health		
Outcome:	Environmental Health	Contact:	Jill Oropeza
Svc Area:	Utility Services	Related Offer #:	N/A
Department:	UT Water Quality Services Div	Capital?:	No
Choose Primary Strategic Objective:	ENV 4.9 - Sustain and improve the health of the Cache la Poudre River and its watershed		
How does Offer Support Primary Strategic Objective:	This offer supports ENV 4.9 by gaining knowledge related to the impact that microplastics have on our watershed and the environment and lays the foundation for the development of effective strategies to reduce microplastics in the wastestream and/or mitigate their impacts.		
Performance Measure(s):	ENV 97. % of residents responding "same effort" on how the City addresses - Environmental Health		

Offer Description:

This offer is in response to the Council Priority to reduce plastic pollution and to track advances in treatment technologies for reducing or eliminating microplastics from water supplies.

The science related to microplastics is evolving. Consequently, funding from this offer will be utilized to conduct research in to the science related to microplastics and to identify strategies, if any, to reduce and/or mitigate microplastics in waterways. The goal of the offer will be to 1) bring awareness to the sources of microplastic pollution, 2) the negative impacts on water treatment and distribution systems, 3) treatment technologies that may be available now or in the future to remove these compounds, and 4) the relationship between macroplastic and microplastic pollution. .

The Utilities will coordinate with Sustainability Services on any research, outreach, and engagement for microplastics and macroplastics to ensure alignment and to better understand the relationship between both types of plastic pollution.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 502 - Water Fund		\$17,500	\$17,500
	2) 503 - Wastewater Fund		\$17,500	\$17,500
		\$0	\$35,000	\$35,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 502-Water Fund: Reserves		\$17,500	\$17,500
	2) 503-Wastewater Fund: Reserves		\$17,500	\$17,500
		\$0	\$35,000	\$35,000

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Offer #9.106



Offer Name:	Emerging Contaminants - Public Education and Outreach to Protect River Health		
Outcome:	Environmental Health	Contact:	Jill Oropeza
Svc Area:	Utility Services	Related Offer #:	ENV 9.9
Department:	UT Water Quality Services Div	Capital?:	No
Choose Primary Strategic Objective:	ENV 4.9 - Sustain and improve the health of the Cache la Poudre River and its watershed		
How does Offer Support Primary Strategic Objective:	This offer supports ENV 4.9 by helping the community understand the connection between community/residential activities and the health of the Cache la Poudre River watershed.		
Performance Measure(s):	ENV 90. % of residents responding very good/good - Overall quality of the Environment		

Offer Description:

This offer is in response to the Council Priority to continue to improve and protect the ecological condition, aesthetic quality, and resiliency of the Poudre River and its watershed/tributaries. Expected outcomes are to increase public awareness around 1) the connection between safe pharmaceutical disposal and Poudre River water quality; 2) opportunities available in the community to safely dispose of prescription medication, 3) and to identify ways that medication take-back programs may be more accessible to the community.

Education & Outreach - There are several opportunities available to the community for safe disposal of unused, unneeded and expired over-the-counter and prescription medications. For example Fort Collins Police Department (FCPD) provides for safe disposal of unused medications any day of the week at the Fort Collins Police Services, M-F, 8 am - 6 pm; Saturday & Sunday.

Funding this offer will expand advertisement of the safe disposal opportunities in the community through education avenues such as increased and updated website content, news releases, and dissemination of printed educational materials. In addition, staff will seek to identify opportunities to make safe medication disposal more accessible to the community.

City Utilities also currently monitors drinking water supplies for the presence of pharmaceuticals, personal care products and other compounds of emerging concern through the Northern Colorado Compounds of Emerging Concern Program (CEC Program) . Increased awareness of the CEC Program will strengthen public understanding of the link between safe disposal of medications and water quality protection.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 502 - Water Fund		\$7,500	\$7,500
	2) 503 - Wastewater Fund		\$7,500	\$7,500
		\$0	\$15,000	\$15,000
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 502-Water Fund: Reserves		\$7,500	\$7,500
	2) 503-Wastewater Fund: Reserves		\$7,500	\$7,500
		\$0	\$15,000	\$15,000

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Offer #9.107



Offer Name:	Urban Lakes Water Quality Management Policy & Guidance Development		
Outcome:	Environmental Health	Contact:	Jill Oropeza
Svc Area:	Utility Services	Related Offer #:	N/A
Department:	UT Water Quality Services Div	Capital?	No
Choose Primary Strategic Objective:	ENV 4.9 - Sustain and improve the health of the Cache la Poudre River and its watershed		
How does Offer Support Primary Strategic Objective:	This offer supports ENV 4.9 by developing a policy and guidance document relative to water quality in urban lakes and reservoirs.		
Performance Measure(s):	ENV 90. % of residents responding very good/good - Overall quality of the Environment		

Offer Description:

This offer is in response to the Council Priority related to improving and protect the ecological condition, aesthetic quality, and resiliency of the Poudre River and its watershed/tributaries.

Water quality of urban lakes is changing in response to urban development and other land use changes, climate change, and a decrease in water movement in these lakes over time. Concerns about changing water quality in these waterbodies are consistently raised by citizens, including concerns regarding public health and safety, environmental quality, and aesthetics. Currently, the City does not have a clear policy and/or plan to address emerging issues related to water quality in urban lakes.

The Utilities will convene a team tasked to develop a Urban Lakes Water Quality Policy and Guidance Document that will include the following:

1. A GIS-based inventory of city-owned waterbodies located within the Fort Collins Growth Management Area
2. Research current and future water quality pollution threats and current best management practices used by the City to mitigate water quality pollution risks.
3. Conduct GIS modeling to identify pollution threats based on land use.
4. Develop an urban water quality management policy that includes objectives that align with City priorities and strategic objectives.
5. Develop an Urban Lakes Management Guidance Document to support policy objectives

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 502 - Water Fund		\$50,000	\$50,000
	2) 503 - Wastewater Fund		\$50,000	\$50,000
		\$0	\$100,000	\$100,000

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 502-Water Fund: Reserves		\$50,000	\$50,000
	2) 503-Wastewater Fund: Reserves		\$50,000	\$50,000
		\$0	\$100,000	\$100,000

Offer Name:	Northeast College Corridor Outfall A4 (Lemay) Stormwater Lateral Design and Construction		
Outcome:	SAFE Community	Contact:	Theresa Connor
Svc Area:	Utility Services	Related Offer #:	
Department:	Ut Water Systems Engr Div	Capital?	Yes
Choose Primary Strategic Objective:	SAFE 5.5 - Address water, wastewater and stormwater infrastructure needs for the protection of people, property and the environment		
How does Offer Support Primary Strategic Objective:	Construction of needed stormwater infrastructure that has been identified in a Master Plan to provide flood protection for the community.		
Performance Measure(s):	SAFE 69. System Improvement (LF of Pipe Improved) (Stormwater) SAFE 88. % completion of Master Plan needs for Stormwater projects		

Offer Description:

The Northeast College Corridor Outfall (NECCO) is a stormwater improvement program to address stormwater flooding and a lack of stormwater infrastructure in the Dry Creek Basin in the area north of Vine Drive and east of College Avenue. The A4 Lateral is one branch of this system located along Old Lemay Drive north of Vine. It collects and conveys stormwater runoff from the Evergreen and Greenbriar subdivisions and will eliminate the need for an existing stormwater pump station that is nearly failing and requires substantial maintenance. The A4 lateral will improve the stormwater system for current residents in these neighborhoods. The reason for a mid-cycle offer is to align with Planning, Development and Transportation (PDT) Department's horizontal work on the realigned Lemay Avenue overpass. Coordination with the roadway project will help manage project costs and provide an opportunity to coordinate construction of the stormwater system for the roadway with the NECCO system. An easement will be needed from Two Tree Horse Farms along the old alignment of Lemay Avenue. The landowner is willing to donate the easement if constructed in coordination with the realigned Lemay Avenue Overpass and dedication of an easement to them along the NECCO channel downstream. The opportunity to get this work completed is advantageous for multiple parties and replaces failing infrastructure. There is no net increase in on-going operations and maintenance costs as the new stormwater pipe will eliminate a failing pump station and its associated costs.

		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Expense Fund(s):	1) 504 - Stormwater Fund		\$959,500	\$959,500
	2)			\$0
		\$0	\$959,500	\$959,500
		<i>Ongoing</i>	<i>One-Time</i>	<i>Total</i>
Funding Source(s):	1) 504-Stormwater Fund: Reserves		\$959,500	\$959,500
	2)			\$0
		\$0	\$959,500	\$959,500